



**MINUTES
CCS GOVERNING BOARD
VIRTUAL LOCATION**

WEDNESDAY, October 14, 2020

The Governing Board met remotely, without a physical quorum present due to the COVID-19 public health emergency.

1. CALL TO ORDER

The meeting was called to order by President Murray at 10:01 A.M.

2. ROLL CALL

Algonquin	S. Murray	Lake Forest	C. Lemmer
Cary	D. McNulty	Lake Villa	M. Jacobsen
Crystal Lake	K. I. Martens	Lincolnwood	J. Tucci
Des Plaines	J. Bonell	McHenry	L. Jakacki
Ela	E. Christianson (alternate)	Morton Grove	P. Leffler
Evanston	K. Danczak Lyons	Niles-Maine	S. Lempke
Fox River Valley	L. Rosenthal	Northbrook	K. Hall
Fremont	S. Davis	Palatine	J. Dilger
Glencoe	A. Kim	Park Ridge	H. Smith
Glenview	L. Dorfman	Prospect Heights	A. Todd
Grayslake	S. Brown	Round Lake	J. DiDonato (joined approx. 10:13)
Highland Park	C. Clark (alternate)	Wilmette	A. Auston
Huntley	F. Novak	Winnetka	E. Compton-Dzak (alternate)
Indian Trails	B. Shepard	Zion	M. Brumbaugh

Also present: R. Malinowski, CCS; B. Stoneburner, CCS

Absent: J. DiDonato, Round Lake

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA



Hall MOTIONED; Shepard SECONDED to

ACCEPT THE CONSENT AGENDA AS PRESENTED INCLUDING APPROVAL OF JULY 8, 2020 MEETING MINUTES, SEPTEMBER FINANCIAL STATEMENTS AND SEPTEMBER BILLS FOR PAYMENT.

Ayes: Algonquin, Cary, Crystal Lake, Des Plaines, Ela, Evanston, Fox River Valley, Fremont, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Morton Grove, Niles-Maine, Northbrook, Palatine, Park Ridge, Prospect Heights, Wilmette, Winnetka, Zion-Benton

Nays: None

Absent: Round Lake

MOTION CARRIED BY ROLL CALL VOTE

J. DiDonato joined the meeting at approximately 10:13 A.M.

6. BUSINESS

- a. Approval of FY 19-20 Annual Report and Audit – R. Malinowski issued the annual report and audit documents to the Governing Board for review prior to the meeting.

Dilger MOTIONED; McNulty SECONDED to

APPROVE THE FY 19-20 ANNUAL REPORT AND AUDIT AS PRESENTED.

Ayes: Algonquin, Cary, Crystal Lake, Des Plaines, Ela, Evanston, Fox River Valley, Fremont, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Morton Grove, Niles-Maine, Northbrook, Palatine, Park Ridge, Prospect Heights, Wilmette, Winnetka, Zion-Benton

Nays: None

Absent: Round Lake

MOTION CARRIED BY ROLL CALL VOTE

b. Strategic Planning Update

- i. Needs Assessment Survey – R. Malinowski issued updated survey data and follow up questions to the Governing Board prior to the meeting to aid in the discussion. To date 27 libraries had completed the needs assessment survey.

There was a lengthy discussion about what a cooperative looks like, and what it means to be in a cooperative. Directors were encouraged to share examples of other groups they are in that are classified as cooperatives. There was also a discussion around additional services provided by CCS and agreement that services should benefit the ILS, strategic membership growth and whether both a five-year plan and a longer strategic plan would be beneficial.



- ii. Board Self-Assessment Survey – The Governing Board reviewed the proposed list of board responsibilities for the next 1-2 years as outlined by R. Malinowski.

President Murray and P. Leffler thanked the Governing Board for their feedback and guidance provided to CCS and the Long Range Planning Committee.

c. COVID-19 Response

- i. Updates from RAILS, IMLS, and other organizations – President Murray reported that RAILS is scheduled to meet with OCLC and IHLS and that hopefully more guidance will come after that.
 - ii. REALM study/quarantine – An update on the REALM study is expected to be released today.
 - iii. Other COVID-19 – R. Malinowski included a summary of Governing Board decisions made by month with the meeting materials. No additional updates were available at the time of the meeting.
- d. CCS Web Presence – CCS released an RFP for the redesign, development, and hosting of a new CCS website to combine the current ccslib.org and learning portal sites. The spend for this project was already budgeted.

7. REPORTS

- a. President – No report.
- b. Secretary – No report.
- c. Treasurer – No report.
- d. Executive Director – Report included in packet. R. Malinowski welcomed L. Dorfman (Glenview), L. Jakacki (McHenry), C. Clark (Highland Park), and M. Brumbaugh (Zion-Benton).
- e. Committees and Groups – Reports were included in packet. There was no additional discussion.

8. ADJOURNMENT

President Murray adjourned the meeting at 11:25 A.M.

Respectfully submitted,
Diane McNulty, Secretary