CCS/ILL Technical Group
February 24, 2022 9:30-10:30am
VIA Zoom
Minutes Recorded by Maryellen Essig, ILL – Tech 2021-2022 Secretary

Attended by M. Fujiura-Landers (CCS), W.Theehs, B. Husak (ALK), S. Boldt (CPQ), M. Fornal, E. Rowe (DPK), K. Carroll (DUK),K. Bolton, J. Cumberland (MUK), K. Kee, Y. Dereka (GVK), T. Pruitt, A. Sulinckas (GRK), D Flehr, D. Wahl(HUK), P. Buehler (WGK), J. Kennedy (LFK), J. Janavicius (LVK), L. Rex (MJK), M. Essig (NIK), A. Goese ( NBK), T. Letrich (PRK), B. Shubek, S. Bochula, A. Thomas (PHK), M. Rodriguez, A. Smaby (RLK), A. Jung, K. Hegelund ((WLK), P.Pavelski, B. Bigden-Russell ( ZIK)

 1. Call to Order 9:32 a.m.

 2. Additions to the Agenda: No Additions

3. Approval of Minutes: T. Letrich (PRK) motioned to approve the minutes from August 26, 2021 and P. Pavelski (ZIK) seconded. Minutes Approved.

4. Officer Reports: Chair Jeanie Kennedy reported on what was being covered at the meeting.

5. CCS Staff Reports/Updates

 A. Share Illinois Update: M. Fujiura-Landers (CCS) reported that CCS ceased SHARE services and had disabled the ability to place holds by Dec. 29. Account access was still available. On March 1, CCS is disabling the ability for SHARE users to log into the PAC. Question regarding paper work for ALA direct requests. ALA paperwork is being kept until item is returned.

 B. RAILS Transit Labels Update: M. Fujiura-Landers (CCS) reported that RAILS did a small update on Transit slips. Added Circle One: Hold/Return. This field is optional; it is meant for the shipping library to use for ease of sorting.

 C. Web Report Update: M. Fujiura-Landers (CCS) reported on the ILLINET reports. Past years are available in the Archive. Monthly ILLINET numbers have been added to the Monthly Circ Dept. Stats. Report. They reflect the Number of items borrowed by your library and supplied by a CCS Library. Also, the number of items lent by your library to a CCS library.

6. New Business
 A. CCS/ILL Net Report: K. Bolton (MUK) had questions regarding the report.
 i. Where does the report originate? In Web Reports they pull numbers from the ILS. Items counted are the ones that indicate ready for pickup. This is the metric CCS uses. IPLAR wants number of requests and checkouts. That is the closest CCS can achieve. This report also lets you know where you need to incorporate OCLC reports in order to answer the IPLAR questions.

 ii. Is monthly ILL included? ILLINET ask for number of requests received or sent. (marked “Ready for Pickup”) The monthly ILL report counts items sent to other CCS libraries and where checked out. If the item does not get picked up or checked out they will not get counted in the Monthly ILL report.

 iii. What RBP statistics from the Circ Manager’s Blog are included? Circulation Managers blog compiles reciprocal borrowing stats of group members (formally North Suburban System Group). Web reports report on ALL reciprocal activity. Blog statistics are only kept at the blog.

 B. 2021 OCLC Annual Report Summary: J. Kennedy (LFK) gave a summary of the OCLC Annual Report. Here are some highlights:

 OCLC had challenges with budget concerns but still provided critical services.

 WorldCat grew to 500 million records & 3.0 billion library holdings.

 OCLC made more than 200 enhancements - 70% based on user input.

 Conducted 8 Laboratory Test studies on the lifespan of the COVID 19 Virus - REALM Project and kept libraries safe during reopening.

 160,000 OCLC copy requests were filled in an average of 10.4 hours with Express Digital

 Started the OCLC Interlibrary Loan Cost Calculator.

 Added Capira, a customized mobile app on the market - CapriaCurbside enables contactless curbside delivery.

 WebJunction usage increased 40% compared to prior year with 360 webinar recordings and over 50 self-paced ​courses on library topics. These are free online classes.

You can read the entire report by clicking onto this link. <https://www.oclc.org/en/annual-report/2021/home.html?utm_source=SFMC&utm_medium=email&utm_content=annual-report-2021-arc-members&utm_campaign=oclc-annual-report&utm_term=Americas%20Member%20Updates>

 C. Discussion—Handling long overdue items from OCLC libraries: J. Janavicius(LVK) lead the discussion of handling overdue items, especially Illinois libraries that do not resolve their long overdue or respond to email or phone calls. Some will no longer lend to the library. Most focus on what is due to the individual libraries. Some block out- of- state borrowers. Yes, some libraries will stop lending even to local Illinois libraries.

Sometimes, items marked “Returned” in OCLC the library will just remove long overdue items. Others say that sometimes things are marked return but were not actually returned. Tracking labels are used on packages and can be obtained from the Post Office. Libraries have charged and been charged for lost mail.

At 7 years’ items will be purged from the database.

Reminder from Mieko: Officer elections next meeting May 26, 2022

7. Adjournment

 Motion to adjourn (10:18) T. Letrich(PRK) moved the meeting be adjourned, J. Janavicius (LVK) seconded.