

**BYLAWS AND POLICY COMMITTEE MINUTES**  
**CCS Office**  
**100 Tri State International Dr. Lincolnshire, IL 60069**  
**June 18, 2024**

**REMOTE PARTICIPATION**

1. CALL TO ORDER

The meeting was called to order by Chair L. Dorfman at 1:30 P.M.

2. ROLL CALL

J. Bonell	Des Plaines	S. Murray (joined 1:36 P.M.)	Algonquin
A. Dodson	Fox River Valley	F. Novak	Huntley
L. Dorfman	Glenview	B. Shepard	Indian Trails
A. Kim	Glencoe		

Also present: R. Malinowski, CCS; B. Stoneburner, CCS

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA

Novak MOVED, Murray SECONDED to

**APPROVE THE MINUTES OF THE APRIL 9, 2024 MEETING.**

Ayes: Bonell, Dodson, Dorfman, Kim, Novak, Shepard

Nays: None

Absent: S. Murray

MOTION CARRIED BY ROLL CALL VOTE

6. REVIEW OF SELECTED POLICIES

- a. New Members
- b. New Member Billing

R. Malinowski sent a draft of the new member billing policy and investment worksheet to the committee for review prior to the meeting.

There was a lengthy discussion about the historical use of the Development Fund and investment fee and potential options to either determine a more equitable fee or potential elimination of the investment fee for new members. After a discussion, the committee agreed on the next steps to get feedback from the Executive Committee in July and R. Malinowski will draft a proposed policy and financial impact for review at the next Bylaws and Policy Committee meeting.

R. Malinowski will send a survey this week to directors for committee preferences for FY2025. Malinowski reported that a potential new project for next year's Bylaws and Policy Committee will be to discuss a possible CCS AI policy.

## 7. ADJOURNMENT

The meeting was adjourned by Chair Dorfman at 2:35 P.M.