Packet
CCS Catalog and Metadata Management Technical Group
CCS Auditorium
November 20, 2024
9:30 am

[Minutes from August 21, 2024](#)

CCS Staff Reports:

Rachel Fischer

- *Deduplication:* I'd like to thank all of the volunteers who have taken time to help deduplicate the records since the Mount Prospect and Waukegan data load. Bob was able to automatically merge 10,450 records. Overall, 18,485 records have been assigned to someone to review or have already been merged. However, we still have a long way to go to review and merge all of the duplicates. If you can spare even 30 minutes a day to volunteer to deduplicate, it would be a big help. Please contact me at rfischer@ccslib.org if you are willing to volunteer your time to help us deduplicate records.

- *Polaris 7.7 Upgrade:* We have scheduled the training upgrade to version 7.7 for December 11 at 5:30 AM. After the upgrade CCS staff will spend time doing QA to test for bugs. We will schedule the production upgrade after we have completed the QA and have confirmed that it will be safe to upgrade the production server. A significant number of changes have been made to the MARC editor to improve the workflow for v. 7.7. Notable functions added for this upgrade include:
  - Recent search history in the Find Tool.
  - Split screen MARC editor.
  - Copying tags from one record to another in the Compare MARC Records Workform.
  - Additional shortcuts/hotkeys.
  - Duplicate detection button.
  - Selecting a range of records using shift + click.
  - Creating record sets from saved or scheduled reports in Simply Reports.

  You can read more about the new functions at [What's New in 7.7.](#) Given how major these changes are, it will take me awhile to update the online courses. I plan to schedule acquisitions and cataloging training for 2025.

Virginia Seward

- I emailed earlier, but this is my last CAMM meeting. I will be retiring at the end of the year. Rachel will handle some of my responsibilities, with Kiara and the new staff member will handle the rest. Watch for an announcement of how we'll be handling my NACO responsibilities.
- Marcive will be closing at the end of the year too. Last Thursday, CCS sent 12,960 bibliographic records and 9791 were returned. All were reloaded easily, and the 6031 new authority records were loaded too. We will send our final file to Marcive in December. CCS is currently working on

the research and planning needed to establish a relationship with a new vendor. We will provide more information when the quote is officially signed, and we have created a plan for processing the backfile.

- Lots of subject heading news:
  - "Deaf" has been changed to "Deaf people". Also "Hearing impaired" is now "Hard of hearing". All those changes have been made.
  - There are lots of subject heading changes in the works –
    - "Paralytics' will be changed to "People with paralysis"
      - "Paraplegics" will be changed to "People with paraplegia "
      - "Quadriplegics" will be changed to "People with quadriplegia "
      - There's also an extra list full of lots of changes. I haven't had time to review it, but it looks like the big one is that "Racially mixed people" is being changed to "Multiracial people."

SCRAP Report

October 16th Minutes
October 16th Meeting Recording

The SCRAP Advisory Group had a meeting on October 16th. The members and attendees expressed their interest in continuing to research new manga genre headings. R. Fischer will do additional research for the next meeting. SCRAP members discussed changes that should be made to Cataloger's Wiki pages that have the word "recommended" on them. These changes included correcting links and updating language on a page to reflect the language on the Bibliographic Input Standards page. R. Fischer will make the changes. SCRAP members decided that they are uninterested in adding images of MARC records to the Cataloger's Wiki. SCRAP members discussed the proposal to add two new genre headings, Books for memory challenged adults and adult literacy. K. Milfajt motioned and N. Mastny seconded: Recommend to CAMM that "Materials for new literates" and "Materials for adults with memory challenges" be allowed as local genre headings in the CCS database. The motion passed by roll call vote with 6 votes in favor and 1 member absent. The SCRAP members decided that the language for the study program information note page should be clarified to remove the language about the Guided Reading Level. It should be included in the 521 field as the Lexile page states since it is easier to search, and is frequently in that field in OCLC records. A vote on this was not necessary. R. Fischer removed the information about Guided reading levels from the Study Program Note page. SCRAP Members discussed the subject heading for Día de los Muertos in the listserv. The LCSH for this holiday is All Soul's Day. K. Milfajt motioned and S. Scodius seconded: Recommend to CAMM that CCS allow the Spanish subject heading for Día de los Muertos and other holidays celebrated in Latin America in the CCS catalog. The motion passed by roll call vote with 6 votes in favor and 1 member absent. SCRAP members are interested in reviewing the Cataloger's Wiki in a 3-year cycle of about 33 pages per year. R. Fischer will identify about 15 pages to review for the rest of the year. S. Scodius would like to review and discuss the new disability and accessibility toolkit to see if there are local practices that we would like to adopt. This will be added to the next agenda.

Actions required to vote for new local genre and subject headings

Potential motion #1: Allow the following new local genre headings in the CCS catalog:
        i. Materials for new literates
       ii. Materials for adults with memory challenges

Background on this issue: Rachel Fischer and Virginia Seward identified two local subject headings in use by Waukegan that all libraries may be interested in: Books for memory challenged adults and adult literacy. An example of a book with the heading "Books for memory challenged adults" is BIB #734094. An example of a book in the adult literacy collection is BIB #5325980. Even though only 3 books at Waukegan have "Books for memory-challenged adults," it seemed like it could be a useful heading. The adult literacy collection at Waukegan includes books from publishers that specifically publish books for adult language learners, i.e. Gemma, Grass Roots Press, and Orca. These can have the LCSH "Readers for new literates." Some have the LCGFT "High interest-low vocabulary books." SCRAP discussed variations on headings and felt that "Materials for new literates" and "Materials for adults with memory challenges" were preferred in order to be broader than books and use person first language for memory challenges. For example, these headings could also be used for kits.

Potential motion #2: Allow the Spanish subject heading for Día de los Muertos and other holidays celebrated in Latin America in records for English language titles.

Background on this issue: This topic was brought up on the SCRAP listserv before the previous meeting. Because "All Souls' Day" is not used to describe Día de los Muertos in Latin American countries or the United States, SCRAP members felt that the Spanish subject heading for Día de los Muertos and other Latin American holidays should be allowed in the records for both Spanish and English materials on the holidays. This will make it easier to search for the items.

Links for the Reminders
- [Indicators for 521 fields](#)
- [Delete 024 _3 that looks like ISBN](#)
- [Juvenile drama heading for fiction films](#)
- [Volumes in item records need to match](#)

Demonstrations
- Tips for printing labels in Leap:
  - [Spine labels](#)
  - [Serials labels](#)
- [Finding and editing item templates in Leap](#)
- [Tips for decreasing the backlog](#) – This is an informal document. I'm looking for suggestions for tips to add to it before I add it to a webpage.
- [Macros in the Client](#)

Discussion questions to prepare for
- How do you use L2?
  - What do you find challenging or frustrating?
  - What could make that experience better?

- o Is there anything L2 currently doesn't have or that you would like to see? (Or, if you could waive a magic wand and change one thing about L2, what would you wish for?)
- o What kind of documentation or information would help your experience with L2?

February 19, 2025, at 10:00 am (new time)

Join the Zoom Meeting:

https://us02web.zoom.us/j/84896877833?pwd=c05CaEhMM2lLYmpnM3h4eGVSUk91dz09

Meeting ID: 848 9687 7833 Passcode: 364251

Call in number: 312-626-6799